

# Item 5.1 – Rolling Actions Log – June 2017

June 2017



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	<b>Communications and Engagement Strategy 2016 to 2019</b>	13-05-16	To present an implementation plan to the Joint Board once resources had been identified.	Chief Officer	Not specified	
2	<b>Rolling Actions Log (ICT Steering Group)</b>	15-07-16 And 16-09-16	To invite the ICT Steering Group to consider and recommend business-critical ICT issues where the Joint Board might require to issue directions.  To ask the ICT Steering Group to report back to the Joint Board on a recommended way forward.	ICT Steering Group	Not specified	
3	<b>Delivery of the EH&amp;SC Strategic Plan – action plan</b>	16-09-16	To receive twice yearly reports from the SPG on the delivery of the strategic plan. This would include:	Chief Officer	August 2017	

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			<ul style="list-style-type: none"> <li>Tracking of ongoing and proposed major programmes/business cases.</li> </ul>			
4	<b>Sub group updates – Audit and Risk</b>	18-11-16	To note the immediate concern of the Audit and Risk Committee Chair regarding audit capacity and that a proposal on resource be presented to the next meeting of the Joint Board.	Chief Officer	January 2017	
5	<b>Winter Plan 2016-17 and proposal for future use of Liberton Hospital</b>	18-11-16	To request that any required directions and related financial information be presented to the next meeting of the Joint Board.	Chief Officer	January 2017	A report on proposed directions for 2017/18 will be submitted to the July meeting of the EIJB
6	<b>Performance and Quality Sub-Group</b>	18-11-16	To consider the final draft of the annual performance report at an IJB Development Session prior to being presented for approval at a formal meeting.	Chief Officer	July 2017	
7	<b>Standing Orders – Annual Review</b>	20-01-17	To note that the next annual review of Standing Orders would be presented to the Joint Board in January 2018.	Chief Officer	January 2018	
8	<b>Joint Inspection of Older People</b>	20-01-17	That the assurance statement be discussed at a future development session	Chief officer	Not specified	To be scheduled in programme of development sessions for agreement at July meeting of EIJB

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9	<b>Annual Review of the Strategic Plan</b>	24-03-17	To agree to consider the updated plan at the Joint Board Development Session in April 2017 before formal approval at the Joint Board in June 2017.	Chief Officer.	July 2017	This will be covered through the reports on Annual Performance 2016/17 and Directions for 2017/18 to be submitted to the EIJB in July
10	<b>Annual Review of the Strategic Plan</b>	24-03-17	That actions to improve undelivered elements be included in the Annual Performance report.	Chief Officer	July 2017	The Annual Performance Report will be submitted to the EIJB in July 2017.
11	<b>Whole System Delays – recent trends</b>	24-03-17	That future strategy including actions be presented to the Joint Board at the next formal meeting for approval.	Chief Officer	June 2017.	Propose close as report is on the agenda for June meeting
12	<b>Funding for Alcohol and Drug Services 2017/18</b>	24-03-17	To continue the report by the IJB Chief Officer to a special meeting of the Joint Board on 28 April 2017 where revised proposals included detailed risk and impact assessment and alternative funding options are presented.	Chief Officer	April 2017	Propose close as report considered at April meeting and decision made
13	<b>Programme of Development Sessions and Visits</b>	24-03-17	To agree to receive a programme of development sessions and visits for 2017/18 at the June 2017 meeting of the Joint Board.	Chief Officer	July 2017	Programme to be agreed with new Chair and Vice Chair